

**Publish date November 23<sup>th</sup> 2022**

**Ref. 101/2022**

**Code:**

**Project:**

**Area: Management and Finance Director**

**Area leader: Jaume Marfà Sánchez**

**Group: Planning and Control**

**Group leader: Vanessa Vall Baboim**

## **Project Manager - TransHEner2.0**

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### **JOB DESCRIPTION**

IREC is seeking for a Project Manager to join the Research Management Unit. This position will be co-funded by the call '2022 de acciones de dinamización Europa Redes y Gestores - Europa Centros Tecnológicos dentro del Subprograma Estatal de Generación de Conocimiento, en el marco del Programa Estatal de Generación de Conocimiento y Fortalecimiento Científico y Tecnológico del Sistema de I+D+i del Plan Estatal de Investigación Científica y Técnica y de Innovación 2017-2020' under the framework of the Project ThansHEner2.0 (Apalancamiento de Horizonte Europa para impulsar la transición energética española y el crecimiento económico asociado).

The Project Manager will be involved in different tasks and activities directly oriented to the consecution of the Project objectives of TransHEner2.0 Project and she/he will report to the Head of Unit and the Project Leaders. The main roles of the Project manager TrasHEner2.0 will be:

- Participation and support in Task 2.2 of the project – IREC internal training activities and Project management support.
- Participation and support in Task T4.1 of the project – Project Management of Horizon Europe Projects.
- Project monitoring and financial reporting of TransHEner2.0 project.
- Participation and support in different tasks of the Management Unit directly related and oriented to the achievement of the objectives of TransHEner2.0 project.

**Essential:**

- University degree (sciences, technology, etc).
- 1-2 year experience in Project Management of European R&D Collaborative Projects (H2020, HE, etc), financial reporting and Project audits of research projects.
- High proficiency in MS Office tools (Excel, Word, PowerPoint).
- Fluent in Spanish and English.

**Preferred:**

- Knowledge and experience in other competitive R&D collaborative projects at European, national and/or regional level.
- Some experience working in similar positions and similar responsibilities in research centers.
- Some experience working in the energy sector.
- Catalan and other languages.

**Other important skills:**

- Team Worker
- Flexibility
- Results-oriented
- Analytical and synthesis capabilities
- Good skills for producing high quality project deliverables.
- Good communication skills.

**What we offer:**

Full-time temporary contract. Salaries will be paid in accordance with the IREC's salary policy, depending on the candidate's qualification and professional experience.

Applicants must submit the Curriculum Vitae and the Motivation Letter by e-mail to [vbaboim@irec.cat](mailto:vbaboim@irec.cat), reference 'Project Manager TransHEner2.0' before 14/12/2022.