

Position: Accounting with minimum disability of 33%

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Ref. 2023/62

Area: Management

Head of the Area: Jaume Marfà Sánchez

Group: Accounting

Head of Group: Yolanda Lara

We are looking for a candidate to join the accounting department with a minimum disability of 33% to be part of the team that gives support to the research center. The candidate will have to do tasks such as: order processing Invoice Accounting, Payment reconciliations, opening of supplier, Invoice claim, Invoice payments, preparation of compensation elements among others.

Requirements:

Essential:

- Disability of 33% or >
- FP or degree in accounting/ administration
- Extensive knowledge of financial accounting
- 4-5 years of experience in accounting
- Knowledge of languages: Catalan, Spanish, English (C1)

Advantageous:

- Experience in Foundation/Public entity
- Experience in the Public Administration entity of the Generalitat.

Personal Skills:

- Self-motivated and open-minded
- Good communication skills
- Team Worker and result-oriented person

What We Offer:

Salaries will be paid in accordance with the IREC's salary policy, depending on the candidate's qualification and professional experience.

Send applications by email directly to ftorregrosa@irec.cat and irecjobs@irec.cat indicate **Accounting with disability** (Ref. 2024/56) in the subject including:

- A motivation letter with reasons for applying, relevant experience, qualifications and value proposition related to the vacancy
- Curriculum vitae with personal, academic and professional data.