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N. Ref.: 71/2023

Area: Economic

Group: Corporate Development and Technology Transfer

Head of Group: Dra. Marta Fonrodona

Position: Junior Research Data Manager

Junior Research Data Manager

JOB DESCRIPTION

IREC is looking for a Junior Research Data Manager. The professional will be integrated within the IREC's Corporate Development and Knowledge & Technology Transfer Department and will assume responsibilities in research data management.

In particular, position tasks include collection, curation and management of the institute's research data (datasets, scientific production, KPIs), support researchers in the elaboration of research data management plans (DMP) and open science matters, institutional repository management (ex. Zenodo) and research data reporting (UNEIX, Portal de la Recerca, etc.)

The professional ideally would be skilled and have knowledge of research data management and the use of specific research management software, and be familiar with research institutions and the CERCA system. Capacity to work in a team, flexible, goals oriented, innovative, with initiative and problem-solving skills would be valuable. High level of writing, communication and negotiation skills are desired.

Requierments:

Essencial:

- Education in Information and Digital Documentation Management, Data Management, Science, Technology or Engineering.
- Proven experience in research data and scientific production.
- Working knowledge of research data management tools and databases.
- Proven experience using Fundanet software platform.
- High proficiency of English, Spanish and Catalan languages

Advantageous:

- Knowledge of open data and open science matters.
- Experience in research centres, ideally in CERCA research centres.
- Knowledge of the Catalan research system
- Experience with institutional reporting (UNEIX, PRC) and institutional repositories.

Personal Skills:

- Self-motivated and open-minded
- Good communication skills
- Team Worker.
- Results-oriented.
- Analytical and synthesis capabilities.

Salary:

Salaries will be paid in accordance with the IREC's salary policy, depending on the candidate's qualification and professional experience.

Send applications by email directly to Marta Fonrodona, mfonrodona@irec.cat, indicating Junior Research Data Manager (Ref. 71/2023) in the subject including:

- Curriculum vitae with personal, academic and professional data.
- A motivation letter with reasons for applying, relevant experience, qualifications and value proposition related to the vacancy

Deadline for applications: 13 July 2023

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