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N. Ref.: 2024/47

Area: Economic

Group: Corporate Development and Technology Transfer

Head of Group: Dr Marta Fonrodona

Position: Junior Communication Officer

Junior Communication Officer

JOB DESCRIPTION

IREC is looking for a Junior Communication Officer. The professional will be integrated within the IREC's Corporate Development and Knowledge & Technology Transfer team to promote communication activities and to support communication and dissemination actions around the Horizon Europe (HE) projects.

In particular, tasks may include:

- Management of HE projects social media and webpages. Creation of project's dissemination materials and outreach actions concerning these projects.
- Preparation of communications regarding project results considering the overall integration of these actions in an IREC newsletters coordinated with the direction of the institute.

The professional ideally would be skilled and have knowledge of scientific communication. Capacity to work in a team, flexible, goals oriented, innovative, with initiative and problem-solving skills would be valuable. High level of writing, communication and negotiation skills are mandatory.

Requirements:

Essential:

- University degree in communication, science communication, advertising and public relations, science or equivalent
- High proficiency of English, Spanish and Catalan.
- Experience in social media management and/or webpage curation

Advantageous:

- Experience in scientific communication
- Knowledge of Horizon Europe program and projects
- Knowledge of the energy sector and topics
- Knowledge of edition and digital design tools

Personal Skills:

- Self-motivated and open-minded
- Good communication skills
- Team Worker.
- Results-oriented.
- Analytical and synthesis capabilities.

Salary:

Salaries will be paid in accordance with the IREC's salary policy, depending on the candidate's qualification and professional experience.

Send applications by email directly to Dr. Marta Fonrodona, mfonrodona@irec.cat, indicating Junior Scientific Communication Officer (ref 24/047) in the subject including:

- Curriculum vitae with personal, academic and professional data.
- A motivation letter with reasons for applying, relevant experience, qualifications and value proposition related to the vacancy

Deadline for applications: March 26th 2024

This position will be funded under the project GPE2022-000963, from the "Preparación y Gestión de Proyectos Europeos" call of the Agencia Estatal de Investigación (AEI)